

Certificate of Participation, ECTS & Grading

Certificate of Participation.

Every delegate will receive a certificate of participation once having successfully completed FAUMUN regardless of receiving ECTS or a grade. To successfully complete FAUMUN, the delegate must adhere to attending mandatory meetings as well as handing in their BayernMUN Position Paper by the given deadline.

Plagiarism will not be tolerated – not by the organizers of the conferences, nor by us. Think of your own ideas and policy suggestions and formulate these in your own words.

Position Papers.

Position papers are a vital part of the preparation of a delegate. Furthermore, position papers often indicate which delegates are best prepared for the conference and will probably take on a leading role in a committee. Moreover, the dais will award Position Paper Awards to reward an excellent preparation for committee.

The following criteria are used to assess the position papers:

- General quality: style / grammar
- Citation of relevant resolutions / documents
- Coherence with geopolitical limitations
- Coherence with limitations of the UN
- Analysis of topics / problems, rather than reproducing the Background Guide

Receiving ECTS / Grading: the Portfolio.

If the delegate wished to receive ECTS or a grade to use towards their degree, i.e. on top of their certificate of participation, the delegate must hand in a **portfolio** as a **single PDF** via email to **Anabel Kummer** (anabel.kummer@fau.de) by **March 31, 2025**. This portfolio and the delegate's general behavior during the course of the seminar are grounds for grading.

When handing in your portfolio, please indicate whether you wish to either only receive ECTS, or ECTS and a grade. Moreover, please indicate how many ECTS (max. 5 ECTS) they wish to receive. That information need to be inquired from your department beforehand (best to reach out to your department to clarify this as soon as possible). Therefore, delegates must check with their "Studiengangskordinatoren" to see if/how they can include FAUMUN in their studies. It is possible for some courses of study to only be able to use less than 5 ECTS, e.g. only 3 ECTS, towards their studies. If said information are not provided, your ECTS / grade cannot be issued.

Portfolio Formatting.

- Formalities:
 - Justified type alignment (*Blocksatz*)
 - Line spacing of 1.5
 - Either Times New Roman (font size 12 pt) or Arial (11 pt).
 - Margins: Top and bottom 2 cm, left 2.5 cm and right margins 3.5 cm in order to leave space for corrections
- Please note: **do not change the format of Position Papers!**
For Position Papers, use formatting rules supplied by each conference.
- Bibliography: standard citation rules apply.
If you use a website, please indicate the date and time the information was retrieved.

Notes on Portfolio.

- The portfolio must be written in **English**. Use American English for spelling.
- Adhere to given **page limitations**.
- Every delegate must write their **own portfolio**.
- **Plagiarism is not tolerated** and will result in failing the course.
- The Position Paper must be handed in during the course of the semester (see separate deadlines at end of schedule). All other components of the portfolio are due with the final portfolio deadline. Nevertheless, we advise to steadily work on your portfolio during the course of the seminar.

Outline

Title	No. of Pages	Questions to answer	When should I write this ideally?
Cover Sheet	1	Title: "FAUMUN Blockseminar 2024 Report" Include: <ul style="list-style-type: none"> • Your name • Your address • Your email • Your matriculation number 	
Table of Contents	However many		
Introduction	1	Why did you sign up? What do you expect from the seminar? What are your personal goals?	As soon as possible
Reflection ErlangenMUN	1	What went well? What didn't go well? Which lessons did you learn? What will you try to repeat/do differently at BayernMUN?	Immediately after ErlangenMUN
Position Paper BayernMUN	2	Your final Position Paper, that you will submit to the BayernMUN Secretariat; written in cooperation with your committee partner	Between the Second Blockseminar Weekend and BayernMUN
Fact Sheet Country BayernMUN	1	Throughout your research, which interesting facts did you learn about the country you will be representing (in general, but also concerning the BayernMUN topics) that might be helpful for BayernMUN?	Between the Second Blockseminar Weekend and BayernMUN
Fact Sheet Committee BayernMUN	1	Throughout your research, which interesting facts did you learn about the committee you will be working in (in general, but also concerning the BayernMUN topics) that might be helpful for BayernMUN?	Between the Second Blockseminar Weekend and BayernMUN
Bibliography Fact Sheets	However many	Bibliography for the Country and Committee Fact Sheets	Between the Second Blockseminar Weekend and BayernMUN
Strategy Paper BayernMUN	1	Look through the Position Papers submitted by the other delegations and research your country's diplomatic relations – Who will you try to work with? Why? Who will you most likely avoid? Why? Also: who in your team will play which role?	Before BayernMUN, after publishing of all Position Papers
Reflection BayernMUN	1	What went well? What didn't go well? Were you able to implement the plans you had after ErlangenMUN? Did you stick to your strategy or did you have to change it? What would you repeat/do differently if you were to participate in a MUN conference again?	Immediately after BayernMUN
Conclusion	1	Did the seminar meet your expectations? Did you meet your personal goals? Which parts of the seminar did you enjoy, which parts were a struggle? What did you learn through taking part in the seminar – about the UN and/or about yourself?	At the end of the seminar